

## FINAL MINUTES

### Health and Wellbeing Board Executive Committee

13 October 2016, 3.00 - 4.30pm

#### Attendees Present

Roger Harris (Chair), Ian Wake, Rory Patterson, Malcolm Taylor, Les Billingham, Kim James, Jane Foster-Taylor, Ceri Armstrong, and Darren Kristiansen.

#### Apologies

Mandy Ansell, Steve Cox, Maria Payne, Ade Olarinde.

Item No.	Subject	Action
1.	<b>Welcome and apologies</b>	
	The Chair noted apologies, as recorded.	
2.	<b>Notes from the last meeting</b>	
	Notes of meeting on 25 July were agreed. The Chair noted completed actions. Actions that are in progress and have been carried forward are: <ul style="list-style-type: none"> <li>• Arrange for Cllr Halden to meet with Dr Mallik (College Health).</li> </ul>	<b>Action DK</b>
3.	<b>Reflections on September Health and Wellbeing Board meeting</b>	
	Executive Committee members agreed that the results of engagement activity should continue to be provided to Health and Wellbeing Board members directly after each individual action plan presentations.	
4.	<b>Agenda for Health and Wellbeing Board meeting on 17 November</b>	
	Executive Committee members agreed timing necessary for each agenda item, which will be reflected on the agenda and included within the Chair's Brief.	
	It was agreed that the Annual Public Health Report will be presented to the Board by Ian Wake using a Microsoft PowerPoint presentation.	<b>Action Ian Wake</b>
	It was agreed that the STP/ESR update should also be provided to the Health and Wellbeing Board via powerpoint presentation	<b>Action Secretariat</b>
	The Chair advised Executive Committee members that Cllr Halden has been working with Essex and Southend Health and Wellbeing Board Chairs to develop a set of key principles for the STP/ESR. The key principles have now been sent to	<b>Action Secretariat</b>

	Dr Anita Donley, Independent Chair of the STP/ESR. It was agreed that the key principles will be circulated to Executive Committee members with these minutes	
5.	<b>Health and Wellbeing Strategy Action Plan and presentations for Goal C, Better Emotional Health and Wellbeing</b>	
	<p>Executive Committee members considered action plans and available presentations. During discussions the following comments were made:</p> <p><b>Action Plan C1, Give parents the support they need</b></p> <ul style="list-style-type: none"> <li>• It will be important to ensure that the presentation to Health and Wellbeing Board members provides context and sets out why it is necessary to provide support to parents as part of improving emotional health and wellbeing outcomes</li> <li>• The Health and Wellbeing Board will be advised about the increase in demand and the improved early offer of help parenting programmes across Thurrock</li> <li>• HWB members should be advised about how the action plan links with wider programmes including the 0-19 Public Health offer.</li> </ul> <p><b>Action Plan C2, Improve the emotional health and wellbeing of children and young people</b></p> <ul style="list-style-type: none"> <li>• It was agreed that the HWB presentation should follow a similar format to that provided for action plan C1 and that Board members should be provided with contextual information about why the actions and outcomes are important to the people of Thurrock.</li> <li>• It was agreed that the delivery date for action C2C, guidance on Prevention of Suicide and Self Harm to be reviewed/developed and distributed to schools colleges and other agencies, should be amended to March 2017.</li> <li>• It was agreed that Framework service indicators should be included within the action plan outcome framework. It was also agreed that the action plan outcome framework should also include a footnote that explains when baselines and targets are likely to be determined</li> <li>• Committee members acknowledged the level of transition that has been necessary to improve the service</li> <li>• Indicators demonstrating a successful service will include: <ul style="list-style-type: none"> <li>○ Speedy referrals to services for those who need them</li> <li>○ Therapies that are more targeted to support individual needs</li> </ul> </li> <li>• Executive Committee members were informed about a new service that is being implemented across Thurrock to support young people with eating disorders.</li> <li>• Executive Committee members were made aware that</li> </ul>	<p><b>Action Rory Patterson</b></p> <p><b>Action Malcolm Taylor</b></p> <p><b>Action Malcolm Taylor</b></p>

	<p>national statistics indicate that 1 in 4 people are victims of bullying. Committee members were advised that there is no direct funding available to support anti-bullying initiatives. However, consideration is being provided to how data can be collected to establish the type of bullying that is taking place across Thurrock including homophobic and race related bullying.</p> <ul style="list-style-type: none"> <li>Committee members were informed about Healthwatch’s engagement with young people about emotional health and wellbeing. It was agreed that feedback received about young people not feeling safe in Thurrock should be provided to Thurrock’s Community Safety Partnership</li> </ul> <p><b>Action Plan C3, Reduce isolation and loneliness</b></p> <ul style="list-style-type: none"> <li>Members agreed that amendments should be made to the action plan to better reflect owners and delivery dates.</li> </ul> <p><b>Action Plan C4, Improve the identification and treatment of depression, particularly in high risk groups</b></p> <ul style="list-style-type: none"> <li>Members agreed that amendments should be made to the action plan to better reflect owners and delivery dates.</li> </ul> <p>It was agreed that all amendments to action plans and PowerPoint presentations will be provided to Secretariat by no later than Thursday 20 October.</p>	<p><b>Action Kim James</b></p> <p><b>Action Secretariat</b></p> <p><b>Action Secretariat</b></p> <p><b>Action – owners of action plans</b></p>
<b>6.</b>	<p><b>Progress report on engagement feedback activity for Goal C</b></p> <p>It was agreed that engagement feedback will be aligned to the relevant action plan.</p> <p>DK would meet with action plan owners as appropriate to ensure that engagement feedback was informing the development of action plans and that feedback can be provided to members of the public about how their views have influenced and informed action plan development.</p> <p>It was agreed that an engagement report will be provided to Executive Committee members at the next meeting concerning action plan owner responses to feedback on goals A and B.</p>	<p><b>Action Kim James</b></p> <p><b>Action Secretariat</b></p> <p><b>Action Secretariat/Action Plan Owners</b></p>
<b>7.</b>	<p><b>Strengthening Financial Performance and Accountability within Thurrock CCG</b></p> <p>Committee members noted the paper in Ade’s absence</p>	
<b>8.</b>	<p><b>Health and Wellbeing Board and Executive Committee Forward planner</b></p>	

	<p>It was agreed that the Health and Wellbeing Board Executive Committee meeting scheduled for 7 November will be cancelled</p> <p>It was agreed that, subject to Cllr Halden's approval, the Health and Wellbeing Board meeting scheduled for 5 January will be rearranged for the middle of January.</p>	<p><b>Action Secretariat</b></p> <p><b>Action Secretariat</b></p>
<p><b>9.</b></p>	<p><b>AOB</b></p> <p>Executive Committee members were updated on progress being made with addressing challenges being experienced by the potential closure of one of East Tilbury's GP surgeries. Work was being carried out by the Council and CCG to find a possible solution. KJ reported that the public meeting held during the week had been very well attended and that local people were extremely concerned. There was concern about why people had been informed so late about the surgery's closure.</p> <p>JFT raised concerns about there being no interpreter service for Unaccompanied Asylum Seekers.</p> <p>Executive Committee members agreed that the Care Quality Commission's State of Care report published in October should be circulated to Health and Wellbeing Board members. The report described Adult Social Care being at a 'tipping point'. LB recommended that a summary of the report should be presented at a future Board meeting.</p> <p>RP made the Board aware of a National Audit Office report on children's services. The report identified the increased number of children in need. The report sets out the characteristics of a 'good' and 'outstanding' authority.</p>	<p><b>Action DK</b></p>